

# Utility Department General Laborer

## Job Description

### **DEFINITION:**

This position, under supervision, performs semi-skilled to skilled duties in the construction, maintenance and repair of utility department and related devices and equipment. Position also performs other related work as required.

### **EXAMPLES OF DUTIES:**

- Performs manual labor and semi-skilled work in the maintenance, repair, construction and installation of the water system and collection system. Which includes water and sewer lines, valves, manholes, fire hydrants, pumps, meters, back flow devices, lift stations, and service lines.
- Able to operate and maintain electronic equipment reasonably.
- Flushes and disinfects water lines and springs;
- Locates water and sewer lines with instruments or from prints;
- Read water meters, check and maintain pumps stations, chlorinators, springs and reservoirs, camera and clean sewer lines, inspect and enforce F.O.G regulations.
- Records/surveys utility valves, fire hydrants, main lines, and manholes locations.
- Operate a variety of power tools and equipment;
- Change chlorine cylinders;
- Test back-flow devices and water mains;
- Keep labor, material, and maintenance records and provide to accounting department;
- Operate company vehicles and equipment safely and responsibly
- Perform standby/on call duty; responds and resolves customer complaints;
- Perform related work as required.

### **MINIMUM QUALIFICATIONS:**

#### ***Knowledge of:***

- Applicable safety and State of Georgia and federal health codes related to drinking water;
- Basic water hydraulics;
- Simple record keeping;
- Proper methods, materials, tools and equipment used in utility works, maintenance and construction;
- Be able to perform safety precautions and procedures in chlorine, traffic and utility work practices.

- Possess a valid driver's license and a satisfactory Motor Vehicle Report (MVR)
- High School Diploma or equivalent.
- Must have sufficient physical strength and ability to independently and repeatedly lift, move and carry objects weighing up to 100 pounds; and to repeatedly lift, move and carry objects weighing more than 100 pounds with assistance.
- Able to obtain Commercial Driver's License within six months of hire date.
- Able to obtain Distribution State License within 1 year of hire date.
- Ability to drive and operate the department's assigned vehicles and equipment in a safe and efficient manner.
- Ability to work in a variety of weather conditions.
- Must be available to respond to service needs or maintenance problems during evenings and on weekends.
- Must be able to pass a pre-employment drug/alcohol screen.
- Must have knowledge of and/or ability to learn occupational hazards and safety precautions.
- Must be semi-skilled in mechanics.
- Must have legal authorization to work within the United States of America.
- Must be at least 18 years of age.
- Must be able to establish and maintain an effective working relationship with other employees and to effectively communicate with the public.